

Policy Change Transmittal Form

To:
From:
Re: New Policy/Policy Change

Policy to be reconsidered/changed (if applicable):

Recommended changes/New Policy:

Rationale (attached, if needed):

Submitted by, _____ -

Action from Committee

<input type="checkbox"/>	Approved and forwarded to Governing Council
<input type="checkbox"/>	Approved with modifications and forwarded to Governing Council (See attached)
<input type="checkbox"/>	Not Approved

Reason:

Signature of Committee Chair, _____

Action from Governing Council

<input type="checkbox"/>	Approved and forwarded to the Director
<input type="checkbox"/>	Approved with modifications and forwarded to the Director (see attached)
<input type="checkbox"/>	Returned to committee with recommendations (see attached)
<input type="checkbox"/>	Not Approved

Reason:

Signature of Governing Council chair, _____