

# ASMSA APPLICATION FOR REGULAR PRIVILEGES

## STUDENT SECTION

I, \_\_\_\_\_, hereby request privileges under the ASMSA Student Privileges Program.

1. My GPA for the previous nine weeks was \_\_\_\_\_ Dean of Students Initial \_\_\_\_\_.
2. I certify that I am not on attendance probation or academic probation.
3. I have read and agree to abide by the Student Privileges Program rules and procedures. A copy of the program bearing my signature and my parent's signature is attached.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CUSTODIAL PARENT / LEGAL GUARDIAN SECTION

I hereby certify that I am the custodial parent/legal guardian of the above named student. I agree that ASMSA is not responsible for this student's behavior while using these privileges and that I have read and agree to abide by this Student Privileges Program and all rules included herein. I approve of the above named student's application for privileges. My child may use this privilege with the following restrictions:  
(if there are no restrictions, print "No additional restrictions")

\_\_\_\_\_

Parent's Printed Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ASMSA PERSONNEL SECTION

**RESIDENTIAL LIFE COORDINATOR (Work Service)**                      APPROVAL      DISAPPROVAL

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RESIDENTIAL MENTOR**    APPROVAL      DISAPPROVAL

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DEAN OF STUDENTS**    APPROVAL      DISAPPROVAL

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Restrictions: \_\_\_\_\_

The applicant enters the Student Privileges Program at stage:    1       2       3

## ASMSA STUDENT PRIVILEGES PROGRAM

Students who have satisfactory grades, disciplinary record, and work-service completion may apply for privileges. Such privileges generally include being allowed to sign out one to three evenings per week during study hours. Students are responsible for their schoolwork. Being on privileges is not an excuse for not doing school work or for not turning work in on time. Although authority to grant privileges rests with the Dean of Students, the Dean of Academic Affairs has authority to restrict privileges for any student if it appears that use or abuse of these privileges is interfering with that student's schoolwork. Students must receive permission from their parents in order to apply. **The student meeting the criteria must re-apply each nine weeks for student privileges.** Information and applications are available in the Residential Life Office. The application procedure, eligibility criteria, privileges available, and rules for maintaining privileges are as follows:

### CRITERIA TO APPLY

#### a) *Academic.*

- 1) The student's previous nine weeks grade point average must be at least 3.25.
- 2) The student must have no grade below C for the previous nine weeks grade report.
- 3) Students on academic probation must obtain a written waiver from the Dean of Academic Affairs.

#### b) *Disciplinary Record.*

- 1) The student must not have a disciplinary infraction in:
  - a. Level 2 for the previous nine weeks.
  - b. Level 3 for the previous three nine weeks.
  - c. Level 4.
- 2) The student must not be on attendance probation.

#### c) *Work-service.*

- 1) The student must have received a work-service evaluation of Satisfactory for the previous nine weeks.

### APPLICATION PROCEDURE

**Students apply each new nine week grading period using the ASMSA Application for Privileges Form.**

### STAGES

Privileges are awarded in stages based primarily on the student's grade point average. The Dean of Students will adjust the student's stage each nine weeks based on his/her previous nine weeks grade point average. The stages are as follows:

- a) Stage 1 (3.25-3.4999 GPA) The student may leave campus one evening (Sunday through Thursday) per week.
- b) Stage 2 (3.50-3.7499 GPA)
  - 1) The student may leave two evenings (Sunday through Thursday) per week or
  - 2) The student may "goof off" in his/her room with the door closed during study hours any 2 nights.
- c) Stage 3 (3.75-4.00 GPA)
  - 1) The student may leave campus three evenings (Sunday through Thursday) per week or
  - 2) The student may "goof off" in his/her room with the door closed during study hours any 3 nights.
  - 3) The student may use the Student Union or Fitness Center during study hours any night.
- d) Other.
  - 1) Students who would like to attend Sunday or Wednesday evening activities and are not on academic probation may request permission from the Dean of Academic Affairs.
  - 2) Students may not watch TV or play video games in floor lounges.

### RULES

- a) **The student is responsible for informing the RLO beforehand when they will be using their privileges.**
- b) A student on privileges may sign out at any time after the end of the academic day unless otherwise restricted.
- c) All students on privileges must be back on campus and must sign in at the Residential Life Office no later than 9:30pm.
- d) Privileges may not be used to cover a student who signs in late.
- e) A student on privileges who abuses or violates privileges may lose them and receive a Level 1 violation of the Disciplinary Code for Failure to Follow a Reasonable Directive.
- f) A student on privileges who receives a Level 3 or 4 violation of the Disciplinary Code will lose all privileges for the remainder of that nine weeks grading period and will be ineligible for privileges in accordance with Paragraph 2.B of this program.
- g) A student who is on privileges who is placed on academic or attendance probation will lose all privileges until the probation is lifted.
- h) A student who signs out to go off campus under this program must abide by all other rules pertaining to sign out privileges.
- i) Loss of privileges under these guidelines does not limit the authority of the Dean of Students to issue disciplinary action against a student for the same violation of the Disciplinary Code.
- j) The Dean of Students has authority to reduce or cancel privileges if it is deemed to be in the best interest of the student(s).